

## INFORMATION FOR AUTHORS

Editorial correspondence and manuscripts should be addressed to Cecily Lynn Betz, PhD, RN, FAAN, Editor, *Journal of Pediatric Nursing*, University of Southern California, Department of Nursing, 1540 Alcazar St., CHP222, Los Angeles, CA 90033; cbetz@hsc.usc.edu.

One author should be designated as correspondent in the covering letter. Authors should retain a copy of their manuscript; *the journal is not responsible in the event that a manuscript is lost.*

Authors are encouraged to submit abstracts or outlines of potential articles. Feedback and advice about the topic and its development will be provided.

### MANUSCRIPT PREPARATION

The text and references of the manuscript must conform in style to the *American Psychological Association Guidelines*.

The separate title page of the manuscript should include the following information, double-spaced: title of the manuscript; author(s) name(s); institutional affiliation(s); address and phone number of the author who is to receive correspondence.

An abstract of approximately 50 to 100 words should be included on a separate page.

Manuscript length should not exceed 25 pages typed *double-spaced*.

The entire manuscript, including text, figure legends, tables, references, footnotes, appendices, abstracts, excerpts, etc, *must be typed double-spaced*.

If photographs are used, they must be 5 x 7 black-and-white glossy prints. Authors are responsible for supplying all photographs.

Authors are responsible for obtaining permission for reproducing copyrighted material. This applies to text, tables, and photographs. Copies of all permission letters must be forwarded to the editors.

All manuscripts should be submitted in triplicate without identification of the author's name.

The manuscript must be original, containing only unpublished material not submitted simultaneously for publication in another journal.

Manuscripts must be submitted on a disk, preferably

in Microsoft Word. Three double-spaced hard copy versions of the final manuscript, free of handwritten alterations, must accompany the disk. All components of the manuscript must appear within a single electronic file: references, figure legends, and tables must appear at the end of the manuscript. Please refrain from using end notes as references or automatic list numbering because these features are lost in conversion: simply type the reference number in parentheses in the text and type the reference list. Formatting, such as Greek letters, italics, super- and subscripts, may be used: the coding scheme for such elements must be consistent throughout.

Figures may be submitted in electronic format. Images should be provided in EPS or TIF format on Zip disk, CD, floppy, Jaz, or 3.5 MO. Graphics software such as Photoshop and Illustrator, not presentation software such as PowerPoint, CorelDraw, or Harvard Graphics, should be used to create the art. Color images must be CMYK, at least 300 DPI, with a digital color proof, not a color laser print or color photocopy (this proof will be used at press for color reproduction). Gray scale images should be at least 300 DPI and accompanied by a proof. Combinations of gray scale and line art should be at least 1200 DPI and accompanied by a proof. Line art (black and white or color) should be at least 1200 DPI and accompanied by a proof. Please include hardware and software information, in addition to the file names.

Manuscripts that are rejected will not be returned unless a stamped, self-addressed envelope has been provided. However, authors will be sent reviewer comments regarding the rationale for rejection.

### THE REVIEW PROCESS

A postcard acknowledging receipt of manuscripts can be expected by the primary author. Scoring guides used by the reviewers for clinical and research manuscripts are available from the editors upon request.

This is a refereed journal.

Manuscripts that have been revised one or more times will be reviewed by the original reviewing team to ensure consistency.